

Minutes

Seattle City Employees' Retirement System Regular Board Meeting

Thursday, September 1, 2005 - 8:30 a.m.
Pacific Building, 10th Floor

Present: Richard McIver, Dwight Dively, Norma McKinney, Lou Walter, Mary Norris, Paul Berry and Frank Mathews.

Absent: None.

Also Present: Bill Farrell – ARSCE, Ken Leask – ARSCE, Walt North – ARSCE, Bruce Jones – ARSCE, Gwen Jensen, William Song, Norm Ruggles and Mel Robertson.

Public Comment: None.

Minutes:

Upon motion by Dwight Dively, seconded by Norma McKinney, the Retirement Board approved the minutes from the August 4, 2005 Retirement Board meeting, as amended.

Ratification of Retired Payroll, Office Payroll, Other Billings and Withdrawals:

Information: The following items represent normal expenses and nothing extraordinary.

Service	\$ 5,812,446.03
Beneficiary	670,870.64
Disability	59,912.38
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Pension Payroll – August 2005	\$ 6,543,229.05
Office Payroll - pay period ending July 26, 2005	\$ 24,718.09
Office Payroll - pay period ending August 9, 2005	\$ 24,480.36
Vouchers Processed - from July 29, 2005 through August 24, 2005	\$ 391,426.14
* \$ 307,935.43 Expert and Consultant Services	

Immediate Withdrawal of Contributions:

<u>Member</u>	<u>Department</u>	<u>Position</u>
Allen, Michael A	ESD	Chief Operating Engineer
Andres, Matthew B	Seattle Center	Waterpipe Worker
Brooks, Kimberly Nicole	Police	Admin Spec II
Buchanan, Rhonda R	Muni Court	Admin Spec
Carlyle-Askew, Beth A	Parks	Zoo Keeper
Erwin, Richard D	Seattle Center	Sound Crew Chief
Graubard, Michael R	SEATRAN	Public Information Spec
Hagen, James	ESD	IT Professional
Hill, Contrina L	Muni Court	Cashier
Hooks, Dolores Anne	Seattle Center	Admin Spec II
Hu, Sherman H	City Light	Finance Analyst Sr
Kojima, Donald M	Library	Security Officer
Kotecki, Stephanie L	Police	Dispatcher I
Laird, Lucille M	DOT	Information Technology Prof
LeFebvre, Adam T	Library	Library Assoc II
Major, Jamie A	DHHS	Training & Education Coord Sr
Michelinie, James W	DHHS	System Analyst
Oakden, Deren E	Parks	Life Guard

Pemberton,Laurie L	Muni Court	Admin Spec II
Price,Anne E	Human Services	Strategic Advisor I
Ragsdale,Carlee P	Parks	Rec Attendant
Richmond,Lisa Jane	Art	Arts Program Spec Sr
Rodgers,Carnisha Carmel	Library	Admin Assistant
Shimada,Chris Y	SEATRAN	Project Manager Sr
Still,Shannon Marie	TES	Admin Spec II
Tobin,Rayonna C	DCLU	Admin Spec
Trias,Tomas A	Personnel	Maintenance Laborer
Tunstall,Julia L	ESD	Janitor
Vollan,Mark T	Fleets	HVAC Tech
Webb,Sarah M	Library	Librarian
Webster,Eric K	Parks	Tennis Instructor
Woo, Shirley E	Admin Services	Pre-press Tech

Upon motion by Frank Mathews, seconded by Dwight Dively, the Board ratified the Retired Payroll, Office Payroll, other Billings and Withdrawals.

Ratification of Service Retirements:

Information: The following list represents the retirements that have been processed since the last Retirement Board meeting.

<u>Member</u>	<u>Retired</u>	<u>Years</u>	<u>Days</u>	<u>Department</u>	<u>Position</u>	<u>Age</u>	<u>Option</u>
Bassen,James Tully	7/6/2005	13	235	City Light	Management Systems	62	E
Beaty, Kevin Rex	7/17/2005	25	195	Seattle Center	Stage Crew Chief	46	Active Dth
Brubaker,Leona Diane	6/16/2005	25	320	City Light	Meter Reader Sr	56	C5,F,G-10
Corliss, Jeffrey	7/1/2005	10	214	Dual Member	Vested	58	D
Eng,Ywe Kong	7/8/2005	14	184	SEATRAN	Assist Civil Engineering	68	D
Faas,Lyn F	7/7/2005	5	233	SPU-Dual	Strat Advsr 2	58	A
Gilbert,Laura L	7/6/2005	29	152	SEATRAN	Executive 2	54	D
Hatscher,Martin	7/30/2005	4	127	City Light-Dual	Power Analyst	65	C10
Herrin,Michael M	7/16/2005	30	45	ESD	Executive 2	54	C20,G-50
Hirai,Masashi	8/2/2005	37	20	Fleets	Auto Mechanic	76	E,G-100
Hudson,William T	8/3/2005	25	21	Parks	Pool Maintenance Worker	56	E
Hyatt,Marcie L	7/1/2005	30	297	K.C. Health	HR Analyst	53	D
Jerochim,Linda M	7/16/2005	26	192	SPU	Accounting Technician III	55	E
Johnson,Danny L	6/4/2005	37	54	City Light	Mat Supplier	59	A,G-50
Jordan,Carole A	6/28/2005	6	278	Mayor's Office	Admin Spec III	62	S
Juve,Steven F	7/29/2005	10	0	Engineering	Vested	57	S
Lasko,Kerry A	7/13/2005	26	129	Parks	Manager 2	56	A
Marino,Catherine J	7/6/2005	30	40	Police	Parking Enforcement	61	C20
Miller,George D	7/2/2005	25	240	Library	Assistant Director	58	C10
Montgomery,Nancy L.	7/13/2005	25	236	DoIT	Strategic Advisor 2	55	A
Munday,James	8/10/2005	30	56	SEATRAN	Maint Laborer Sr	61	E
O'Brien,Daniel	7/23/2005	19	260	Muni Courts	Court Clerk	58	C5,F
Patton,William H.	7/19/2005	26	20	Law	City Attorney Asst	60	E
Ritch,James P.	8/2/2005	23	127	City Light	Executive 3	55	E,F
Robinson,Margaret J.	6/29/2005	21	71	SPU	Utility Acct Rep I	52	C10,G-50
Shook,Ellis O.	7/2/2005	35	284	Metro Transit	Transit Operator	61	A,G-50
Stewart,Diana Frances	6/24/2005	5	35	Personnel	Workers Comp Analyst	62	S,F,G-100
Valentine,Joseph P	7/30/2005	5	262	Human Svcs-Dual	Executive 2	57	D
Van Ry,Meredith	7/1/2005	3	150	K.C. Health-Dual	Vested	65	S
Vulliet,Allan L	7/21/2005	26	250	Seattle Center	Janitor	59	S

Upon motion by Dwight Dively, seconded by Norma McKinney, the Retirement Board approved the service retirements listed above, pending final review.

Norm said that 62 members withdrew or retired, and 60 new members entered the System last month.

Ratification of Investment Transactions and Statement of Securities and Cash:

Norm highlighted items in the Investment Summary report for July 2005.

Upon motion by Dwight Dively, seconded by Frank Mathews, the Retirement Board approved the Investment Summary report.

Investment Committee Report:

The Investment Committee is scheduled to meet at noon on Thursday, September 29, 2005 in the Retirement Office.

Norm reported on the Investment Committee meeting held on Thursday, August 25, 2005. He said that after discussing various issues and ideas, the Committee decided to recommend the Board hire Wurts & Associates to perform an Asset Allocation Study. Wurts proposed a \$12,000 fee to conduct the Study. The Board asked questions and discussed the recommendation.

Upon motion by Paul Berry, seconded by Dwight Dively, the Retirement Board voted unanimously to approve the Investment Committee recommendation to hire Wurts & Associates to conduct an Asset Allocation Study for a fee of \$12,000.

Norm then reviewed the meeting on August 25, 2005 with the performance measurement consultants from Wurts & Associates, the Investment Committee and the Advisory Committee, all of whom met to review the investment performance for the second quarter of 2005.

Executive Director Report:

Norm provided the Board with a list of the employees of the Retirement Office, including a general list of their individual duties and responsibilities. Each individual staff member then came into the Board Room and was introduced to the Board.

Norm reviewed two charts that showed the length of retirement and age at retirement, for the retirees that died between 2002 and 2004. The charts showed that the length of retirement was generally about 20 years, regardless of age at retirement, for those who died between 2002 and 2004.

Norm then provided the Board a copy of the Retirement System's WMBE Outreach Plan.

Norm reviewed an article about how some governmental pension plans had employed "smoothing" in their actuarial studies during periods of time when the financial markets were negative, and have recently abandoned "smoothing" to recognize the current value of their investment portfolios. Norm commended the Board for being consistent over time and not opting to smooth, but rather to recognize the actual value of the investments as they are at the time of the studies.

Old Business:

(1) Status of Benefit Enhancements

The Board was informed that the estimated current funding level of the Retirement Fund is 88.99% as of July 31, 2005.

New Business:

None.

Adjournment

Upon motion by Dwight Dively, seconded by Norma McKinney, the Retirement Board voted to adjourn the meeting at 9:27 a.m.

Norma McKinney, Secretary